

**Rayat Shikshan Sanstha's**  
**Sadguru Gadage Maharaj College, Karad**  
**(An Autonomous College)**  
**Internal Quality Assurance Cell (IQAC) 2021-22**  
**Meeting No.: 1**  
**Proceedings**

The First onlinemeeting of the members of Internal Quality Assurance Cell (IQAC) was held on Thursday 21<sup>st</sup> October, 2021at **11:00 a.m.**

Following members were present.

1	Prin. Dr.M.M.Rajmane - Chairperson
2	Hon'ble Adv. Ravindra Pawar
3	Hon'ble Shri. Madhukar Sawant
4	Dr. G.B. Kalyanshetti- Coordinator
5	Shri. N.R. Suryawanshi- Vice- Principal, Arts
6	Smt. M.B. Kamble Vice- Principal, Commerce
7	Shri. S.A. Patil Vice- Principal, Science
8	Dr. R.P. Pol Coordinator CR.I
9	Dr. A.K. Patil Coordinator (CR.II)
10	Dr. M. S. Patil Coordinator (CR.III)
11	Shri. S.M. Jadhav Coordinator (CR.IV)
12	Shri.V. S. Ranbhare Coordinator (CR.V)
13	Shri. N.R. Suryawanshi Coordinator (CR.VI)
14	Dr. K.H. Patil Coordinator (CR.VII)
15	Shri. R. Y. Gaikwad (Registrar)

### Heads of Department (Invitee Members)

Sr. No.	Name
1	Dr. Pol Ramesh Pandurang
2	Smt. Vidya V. Patil
3	Dr. Kasabe Dilipkumar Abaji
4	Smt. Kambale Madhuri Baban
5	Mr. Suryawanshi Netaji R.
6	Mr. Bansode Gautam Sandipan
7	Mr. Nadaf Babasaheb Rajaram
8	Mr. Kambale V.S.
9	Mr. Nalawade Balasaheb Jagannath
10	Dr. Shinde Arun Chandu
11	Shri. Gharge Rajendra R.
12	Shri. Vhanbatte Ramchandra B.
13	Smt. Bhongale Swati Bapurao
14	Smt. Salunkhe Anita Suryakumar
15	Dr. Thorat Jaywant B.
16	Shri. Shivaji Anant Patil
17	Smt. Davari Sujata S.
18	Mrs. Mynepalli Vandana Eshwarkishore
19	Mr. Ranbhare Vijay Shankar
20	Mr. Sanjay B. Patil
21	Mr. Nikam A.A.
22	Shri. Sutar Aabulkalam Usman
23	Mrs. Patil V.S.
24	Shri. Kadam Jayant Shankar

The online/offline meeting started with the words of welcome by Dr G.B. Kalyanshetti, IQAC Coordinator, SGM College, Karad. In his introduction, the Coordinator told the house that the year 2020-21 has come an end on 30<sup>th</sup> September 2021. Despite the pandemic upsurge and by complying with all the SOPs of Government, the college has conducted many academic activities such as online teaching, research, organization of seminars, conferences, webinars and faculty Development Programmes, Institutional Social Responsibilities Initiatives etc. during the year. He thanked the College Development Committee, Governing Body for devising the policies which the college through various committees has ensured the implementation of the same. He told the house that in the last couple of IQAC meetings, Hon. Adv. Ravindra Pawar and the Chairperson Dr. Mohan Rajmane had suggested the IQAC Coordinator to ensure making meetings more comprehensive by involving in the faculty members in the proceedings of the meetings. Accordingly, he told the house that all the meetings will be convened as per the suggestions. Following was the **Agenda and flow of the meeting:**

- 1.1 Confirmation of the minutes of 4<sup>th</sup> meeting : Dr. G.B. Kalyanshetti
- 1.2 Action Taken Report 2020-21 : Dr. G.B. Kalyanshetti
- 1.3 Review of Admissions : Prof. Dr. R.P. Pol
- 1.4 Review of Examinations : Shri. S.J. Godse
- 1.5 Review of Online Teaching : Dr. A.K. Patil
- 1.6 Review of AQAR 2020 -21 : Dr. M.S. Patil
- 1.7 Review of Academic events conducted : Shri. M.N. Gaikwad
- 1.8 UGC-PARAMARSHA Activities : Dr. G.B. Kalyanshetti
- 1.9 Workshop on IPR 2021-2022 : Shri. V.S. Ranbhare
- 1.10 Autonomous status 2022-23 : Shri. N.R. Suryawanshi
- 1.11 Academic Programs from 2021-22 : Dr. K. H. Patil
- 1.12 New Programmes from 2022-23 : Dr. G.B. Kalyanshetti
- 1.13 IQAC Plan : Dr. G.B. Kalyanshetti
- 1.14 Any Other Issue

## **Proceedings of the First Meeting of IQAC 2021-22 held on 21/10/2021**

**Leave of Absence:** NIL

### **1.1 Confirmation of the proceedings of the Fourth Meeting :**

The Coordinator, Dr. G.B. Kalyanshetti read out the minutes of the Fourth IQAC meeting for the year 2020-21 held online on 24<sup>th</sup> May 2021. He elaborated on following issues of Agenda considered therein such as the Confirmation of the minutes of the Third meeting, Review of AQAR 2019 -20, Review of IQAC Activities, Review of the UGC – PARAMARSH 2019-20 scheme and AQAR 2020-21. He told the house that all the resolutions made in various meetings have been complied with by undertaking necessary steps.

The Coordinator requested all the members to approve of it.

**All the members approved the proceedings of the Fourth IQAC meeting by raising their hands.**

**The same is approved and resolved.**

### **1.2 Action Taken Report ( ATR for 2020-21)**

The Coordinator told the house that IQAC, among all other activities, needs to prepare a Report of the entire activities done on the campus by the end of the academic year. Based on the resolutions, IQAC has ensured the completion of academic, research and infrastructural, student support activities throughout the year. He further told the house that due to COVID pandemic the reporting year is extended till September and hence it was under preparation at the backdrop of the Fourth Meeting. Then the Coordinator presented before the house the ATR for the year 2020-21 signaling all the activities done under Autonomy, NAAC- AQAR 2019-20, UGC- PARAMARSH , Online teaching, RUSA, Various Audits, Ranking survey, Academic calendar, various academic events etc.

He requested the members to approve of it so as to enable IQAC to upload it on the college website.

**All the members approved the ATR by raising their hands.**

**The same is approved and resolved.**

### **1.3. Review of Admissions:**

Prof. Dr. R.P. Pol presented before the house the class-wise status of admissions given during the academic year 2021-22. He told the house that intake capacity of almost all classes have been filled in as the Chair and the Admission committees paid due attention to the entire admission process that began in August 2021.

Adv. Ravindra Pawar, Chairperson Dr. Mohan Rajmane , Shri. M.G. Sawant felt satisfied with the admissions done in the college. Adv. Ravindra Pawar urged the faculty members to undertake the survey on the latest happenings in technology and integrate them with the curricula so as to ensure students' employability. Shri. B.N. Nalawade told the house that the department of Computer science has introduced software and Hardware development modules as additional components to the students of BCA, BCS to ensure students' placement. Shri. Jayat Kadam told the house that IT department has 100 % placement of its students. Dr. Vhanbatte told the house that the college has participated in Study in India, an initiative of Central Govt. under which 3 students from foreign countries would seek admissions to PG programmes soon. The Chairperson Dr. Rajmane told the house that the college is attracting students not only from the states but also from other foreign countries and promised the house that the college to comply with all the necessary requirements of such students.

Prof. Dr. R.P. Pol requested all the members to approve of it.

**All the members approved of the status of admissions.**

**The same is approved and resolved.**

### **1.4 Review of Examinations**

The Controllor of Exams. Shri. Suhas Godse took the review of examinations and told the house that the Board of Examinations has conducted the examinations for Sem II & IV Regular (Aug/Sep) , Exams for Sem I & II Repeater and M.Sc. I Entrance Exam at 4 Centers viz Kolhapur, Vita, Satara and Karad. He elaborated on various measures undertaken to ensure transparency in the exam system.

The CoE requested all the members to approve of it.

**All the members approved of the activities conducted by the Board of Examinations.**

**The same is approved and resolved.**

### **1.5 Review of Online/Offline teaching**

The review of online/offline teaching was taken by Dr. A.K. Patil. He told the house that the online teaching to all the classes started from 4<sup>th</sup> Oct. 2021 and the college has started offline teaching for the last year UG and PG students from 20<sup>th</sup> October as per the guidelines from Govt. of Maharashtra. The Chairperson Dr. Rajmane told the house that the college will start offline teaching of other students after Diwali vacation pertaining to the guidelines of the Govt. of Maharashtra.

Dr. A.K. Patil requested all the members to approve of it.

**All the members approved of the issue of online/offline teaching.**

**The same is approved and resolved.**

### **1.6 Review of AQAR 2020-21**

Dr. Mansi Patil took the review of Annual Quality Assurance Report( AQAR) for the year 2021 and told the house that the IQAC has circulated the revised AQAR format to all the seven coordinators of the criteria. She told the house that IQAC has undertaken the schedule for the criterion-wise finalization of data from 6<sup>th</sup> Oct to 14 Oct 2021 and asserted to hold the Common reading for faculty in November 2021 and planned to submit to NAAC by 25<sup>th</sup> Dec 2021 as per NAAC notifications.

Dr. MansiPatilrequested all the members to approve of it.

**All the members approved of the aforesaid issue by raising their hands.**

**The same is approved and resolved.**

### **1.7 Academic Events conducted from June to Sept. 2021**

The IQAC Coordinator presented before the house the academic events organized from June to Sept. 2021. He told the house that Chemistry Department organized Webinar on Career opportunities for Chemistry students in Forensic on 25/07/2021, State level Workshop on 'NET/SET' guidance for students & teachers on 01/06/2021 to 08/06/2021, Webinar 'Career Opportunities in Pharmaceutical industries' on 14/07/2021, Industrial training programme 'Green Valley Food Processors Pvt. Ltd., Patan on 24/07/2021 to 03/08/202, Workshop on Power Point Presentation (PPT) technique on 04/08/2021, One Day State Level Webinar on "Green Practices for Sustainable Agriculture" on 09/07/2021. Further he said that IQAC has organized A Six day National level Faculty Development

Programme (FDP) under the certification of Savitribai Phule Pune University, Pune (13-18 September 2021) for which 432 participants from 11 states participated and the experts were eminent scholars from JNU, Allahabad, UP, Delhi and Maharashtra. Total 30 sessions were conducted from 10 am to 3.00 pm for six days. He asserted that Statistics Department has organized NET/SET Coaching Programme on (01-11 July 2021), Celebration of National Statistics Day 2021 on 03/07/2021, M.Sc. Entrance Coaching Programme on (26-31 July 2021) and Celebration of birth centenary of Dr. P.V. Salunkhe on 28/07/2021.

The Coordinator requested all the members to approve of it.

**All the members approved of the aforesaid issue by raising their hands.**

**The same is approved and resolved.**

#### **1.8. UGC PARAMARSHA Activities conducted up to 30<sup>th</sup> Sept. 2021**

The IQAC Coordinator told the house that the college is a beneficiary of UGC PARAMARSHA and has identified 9 Mentee colleges from the vicinity and conducted 11 activities related to NAAC aspects such as 3 Guest lectures at the places of Mentee colleges, 5 in-house national level seminars and workshops, a National level workshop on Agro Business in collaboration with the Mentee college, a State level workshop and a National level Faculty Development Programme under the certification of Savitribai Phule Pune University, Pune. He further told the house that as per UGC letter, the scheme has come to an end on 30<sup>th</sup> September 2021 and asserted that the IQAC has prepared its Utilization under the guidance of the Chair and would be submitted to UGC in the next couple of days.

The Coordinator requested all the members to approve of it.

**All the members approved of the aforesaid issue by raising their hands.**

**The same is approved and resolved.**

#### **1.9. Workshop on IPR for 2021-22**

Shri. V.S. Ranbhare presented the issue of the organization of a workshop on IPR for 2021-22. He told that last year the library took the responsibility and organized the same on 18 Feb. 2021 for which Mr. Kishor Ingle, IPR team member, TCS, Pune. The Chairperson asked all the heads of the departments about the taking up the responsibility and Shri. Ranbhare, Head, Deptt. Of Zoology showed his interest of organizing a workshop on IPR in the month of Jan/Feb 2022.

Shri. V.S. Ranbhare requested all the members to approve of it.

**All the members approved of the issue by raising their hands.**

**The same is approved and resolved.**

#### **1.10 Autonomous Status**

Vice -Principal Shri. N.R. Suryawanshi presented before the house the work to be carried out during this year under autonomy. He said that Revision of Curricula of the First year U.G. & P.G. programmes is to be undertaken for 2022-23 for which 24 Boards of Studies are to conduct of Meetings of sub committees &BoS and maintain the Equivalence of the papers and to adopt Procedures such as Systematic feedback from stakeholders, Analysis of the feedback and preparation of Action Taken Report and refer to the existing curricula of the First year of Shivaji University, Kolhapur. The Chairperson told the Coordinator to hold the meeting of HoDs to finalise the matter.

Shri. N.R. Suryawanshi requested all the members to approve of it.

**All the members approved of the aforesaid issue by raising their hands.**

**The same is approved and resolved.**

#### **1.11 Academic programmes from 2021-22**

Dr. K.H. Patil told the house about the new programmes that the college started from 2021-22. They are: B.Sc. Agriculture under B. Voc., B. Com. Bank Management and Introduction of specialization of Industrial Management at B. Com. Part III.

Dr. K.H. Patil requested all the members to approve of it.

**All the members approved of the aforesaid issue by raising their hands.**

**The same is approved and resolved.**

#### **1.12 New programmes from 2022-23**

The IQAC Coordinator told the house that college intends to start Bachelor of Business Administration (B.B.A.), B.Sc. Food Processing and Packaging (Entire), B.Sc. Medicinal Chemistry (Entire) and Additional division for B. Com IT Entire Part I, Additional division for BCA (Entire) Part I, Additional division for BCS (Entire) Part I, Additional division for M.Com. Advanced Accountancy, Intake Augmentation M.Sc. Organic Chemistry(From 60 to 80) and



Intake Augmentation M.Sc. Analytical Chemistry (From 40 to 60) He further said that the college has submitted applications for the same to the Shivaji University, Kolhapur and hoped that college will start these programmes from 2022-23.

Adv. Ravindra Pawar urged the Chairperson to plan for initiating Nursing programme for which the Chairperson told the house that there some requirements to comply with the same. However, he urged to start B.Voc Nursing under NSQM. He further asked the members from Arts faculty to think and plan for starting programmes in Mass communication, Event management, Journalism etc. He further felt to develop SGM campus in and around Karad as the existing infrastructure falls short to meet the requirements to newer courses.

The IQAC Coordinator requested all the members to approve of it.

**All the members approved of the aforesaid issue by raising their hands.**

**The same is approved and resolved.**

### **1.13 IQAC plan for 2021-22**

The IQAC Coordinator told the members that it has prepared the plan of all the academic, research activities to be undertaken by the college and the responsibilities have assigned to the concerned faculty members as follow. He further stated that IQAC will circulate the same to all the Heads of the departments for further process.

To Implement the Academic Autonomy at the Third year of U.G. programmes, To revise the curricula and Evaluation pattern of the Third year U.G. programmes, To initiate a programme on B.Com. Bank Management, To initiate a B.Voc. programme in Agriculture, To introduce Industrial Management as specialization at B.Com. III , To hold the meetings of Statutory Bodies under Autonomous status , To organize the Entrance Exam for M.Sc. Part I ,To hold the meetings of Boards of Studies , To organize subject specific Experts' lectures, To undertake workshops on Pedagogy , To submit the AQAR for 2020-21 to NAAC , To conduct the activities as per RUSA Detailed Project Report, To organize the international and National academic events , To consider teaching in the context of COVID 19 pandemic , To undertake various audits ( Green, Gender, Power, water) , To standardize the online/ offline teaching , To enrich research pursuits among faculty members: organization of workshops, IPR, C III activities .

He requested all the members to approve of it.

**All the members approved of the aforesaid issue by raising their hands.**

**The same is approved and resolved.**

**1.14 Any other Issue with the permission of the Chair:**

The issue of seed money was taken up by the IQAC coordinator and requested the Chair to allocate the fixed seed money for the students and teachers to enrich research pursuits for the reporting year. The Chair asked Dr. Mansi Patil to prepare the head-wise requirement and submit it the college for further action.

Since there was on other matter left, the meeting was concluded with the proposal of vote of thanks bythe Head of the Department of Botany Mrs. Vandana Kishor.



Chairperson  
Internal Quality Assurance Cell  
S.G.M. College, Karad